

# **MONARCH FIRE PROTECTION DISTRICT**

## **OPEN MEETING MINUTES**

**MEETING DATE JANUARY 5, 2023**

A quorum of the Board of Directors being present, the Open Meeting of the Monarch Fire Protection District for January 5, 2023, is called to Order by Director Harris at 3:30 p.m.

It is further announced that the Open Meeting of the Board of Directors is in session for the transaction of Monarch Fire Protection District business.

**Present at the Open Meeting:** Director Gans, Director Harris, Director Millner, Fire Chief Adams, Assistant Chief Crews and legal counsel Matt Hoffman.

To begin the meeting, everyone in attendance rises to their feet and participates in the Pledge of Allegiance.

After a discussion by the Board of Directors and the administrative staff of the District, there are no changes to the Open Board Meeting Agenda.

It is also reported that there are no public citizen comments or questions submitted by residents of the Monarch Fire Protection District for a response from the Board of Directors or the administrative staff.

Under the President's Report, new employees Grant Chitwood and Nick Demere are sworn in as firefighter/paramedics of the Monarch Fire Protection District.

Thereafter, Captain Brent Coleman is sworn in as a Battalion Chief of the Monarch Fire Protection District.

The Open Board Meeting is in recess at 3:40 p.m.

The Open Board Meeting is called to Order by Director Harris at 3:52 p.m.

That concludes the President's Report.

Under the Secretary's Report, after discussion during the Open Board Meeting, there are no changes to the District Board Meeting Minutes as drafted by the District's legal counsel.

Motion by Director Millner to approve the Open Board Meeting Minutes for Thursday, November 17, 2022, Tuesday, November 22, 2022, Thursday, December 1, 2022 and Thursday, December 8, 2022. Second by Director Harris. All in favor.

Director Gans – Aye  
Director Millner - Aye  
Director Harris - Aye

(3-0)

Motion by Director Millner to approve the Closed Board Meeting Minutes for Thursday, November 17, 2022, Tuesday, November 22, 2022, Thursday, December 1, 2022 and Thursday, December 8, 2022. Second by Director Harris. All in favor.

Director Gans – Aye  
Director Millner - Aye  
Director Harris - Aye

(3-0)

That concludes the Secretary's Report.

Under the Treasurer's Report, it is announced that there are total disbursements for the Monarch Fire Protection District for the period in the amount of \$422,961.47.

It is also announced that there are five (5) checks over the amount of \$5,000.00, which include the following:

Central County 911- \$135,160.84  
Mediclaims - \$8,353.58  
Montgomery Bank - \$25,106.39  
St. Louis Bank - \$218,688.11  
Standard Insurance - \$7,121.47

The disbursements are discussed in detail and it is announced that specific questions regarding the disbursements have previously been submitted by the Board of Directors to the District Controller.

Additionally, it is announced in the Open Board Meeting that a copy of the inquiries regarding the disbursements were also sent electronically to the Public File of the Monarch Fire Protection District.

After discussion, the Fire Chief states that the checks were prepared per his recommendation and, to his knowledge, the payments do not violate any Missouri state bidding statutes or constitute installment payments.

Motion by Director Harris to approve the disbursements/payments as prepared. Second by Director Gans. All in favor.

Director Gans – Aye  
Director Millner - Aye  
Director Harris - Aye

(3-0)

That concludes the Treasurer's Report.

Under the Chief's Report, the lobby construction bids are discussed during the Open Board Meeting of the Monarch Fire Protection District. There are a total of five (5) bids. It is the recommendation of the administrative staff to select the bid from Integra Construction and questions are asked by the Board of Directors.

Motion by Director Harris to award the bid to Integra Construction for the lobby construction in the amount of \$56,968.00. Second by Director Millner. All in favor.

Director Gans – Aye  
Director Millner - Aye  
Director Harris - Aye

(3-0)

That concludes the Chief's Report.

Motion by Director Harris to go into Closed Session in accordance with Section 610.021 of the Missouri Revised Statutes to address the following topics:

- Legal issues and advice;
- Personnel;
- Security.

Second by Director Gans. All in favor.

Director Gans – Aye  
Director Millner - Aye  
Director Harris - Aye

(3-0)

(After the Closed Meeting of the Board of Directors, the Open Meeting of the Monarch Fire Protection District is resumed as follows.)

Director Harris announces that the Board of Directors is back on the record in the Open Meeting at 5:10 p.m. following a Closed Meeting of the Monarch Fire Protection District.

Director Harris also states on the Open Meeting record that one (1) vote was taken by the Board of Directors during the Closed Board Meeting, which will be announced in accordance with the Missouri Sunshine Law.

Hearing no other District business, Motion by Director Harris to adjourn the Open Meeting of the Monarch Fire Protection District. Second by Director Millner. All in favor.

Director Millner - Aye  
Director Harris - Aye

(2-0)

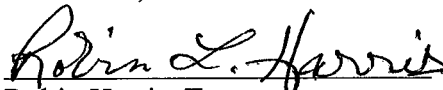
(Director Gans excused himself during the Closed Board Meeting).

The Open Board Meeting of the Monarch Fire Protection District is adjourned and off the record at 5:11 p.m.

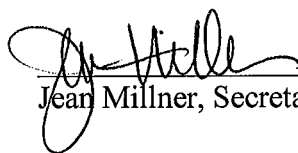
Executed this 2<sup>nd</sup> day of FEBRUARY, 2023.



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Rick Gans, President



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Robin Harris, Treasurer



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Jean Millner, Secretary

(Transcribed by Mathew E. Hoffman)