

# **MONARCH FIRE PROTECTION DISTRICT**

## **OPEN MEETING MINUTES**

**MEETING DATE MAY 1, 2023**

A quorum of the Board of Directors being present, the Open Meeting of the Monarch Fire Protection District for May 1, 2023, is called to Order by Director Millner at 3:01 p.m.

It is further announced that the Open Meeting of the Board of Directors is in session for the transaction of Monarch Fire Protection District business.

**Present at the Open Meeting:** Director Millner, Director Harris, Director Harvey, Fire Chief Adams, Assistant Chief Crews and legal counsel Mathew Hoffman.

To begin the meeting, everyone in attendance rises to their feet and participates in the Pledge of Allegiance.

After a discussion by the Board of Directors and the administrative staff of the District, there is one (1) change to the Open Board Meeting Agenda, which is the addition of a discussion regarding the meeting date the last week of May under Old Business.

Additionally, there are no citizen comments.

Under the President's Report, District public relations events are reviewed and addressed in detail with Public Education Specialist Ruhl during the Open Board Meeting. Questions are asked by the Board of Directors regarding the public relations budget and specific events planned for the remainder of 2023, including safety trailer activities and safety classes. It is also planned to have an Open House at new Fire House 3 upon completion of construction.

That concludes the President's Report.

Under the Secretary's Report, Motion by Director Harris to approve the Open Meeting Minutes for Thursday, March 9, 2023, and Monday, March 13, 2023 Second by Director Millner. All in favor.

Director Harvey – Abstain  
Director Harris - Aye  
Director Millner – Aye

(2-0)

Motion by Director Harris to approve the Closed Meeting Minutes for Thursday, March 9, 2023, and Monday, March 13, 2023. Second by Director Millner. All in favor.

Director Harvey – Abstain  
Director Harris - Aye  
Director Millner – Aye

(2-0)

Additionally, on this day (May 1) in 1863 the Battle of Chancellorsville occurred in Virginia. It is considered Confederate General Robert E. Lee’s greatest military victory and it was the last battle for General “Stonewall” Jackson, who was mortally wounded by friendly fire.

That concludes the Secretary’s Report.

Under the Treasurer’s Report, it is announced that there are total disbursements for the Monarch Fire Protection District for the period in the amount of \$1,035,833.02.

It is also announced that there are fifteen (15) checks over the amount of \$5,000.00, which include the following:

General Fund

Bound Tree Medical - \$11,704.19  
Central County 911 - \$124,706.25  
FeatherShark - \$6,721.74  
Integra - \$51,576.80  
Kwik Copy - \$6,260.29  
Leo Ellebracht - \$14,601.59  
Mediclaims - \$8,228.91

Montgomery Bank - \$19,180.18  
Polsinelli, PC - \$9,155.70  
Sentinel Emergency - \$6,592.44  
Snap On Industrial - \$14,425.01  
St. Louis Bank - \$205,459.23  
Standard Insurance - \$7,624.96

Bond Fund

LCS, LLC - \$472,689.49  
Polsinelli, PC - \$22,012.65

The disbursements are discussed in detail and it is announced that specific questions regarding the disbursements have previously been submitted by the Board of Directors to the District Controller.

Additionally, it is announced in the Open Board Meeting that a copy of the inquiries regarding the disbursements were also sent electronically to the Public File of the Monarch Fire Protection District.

After discussion, the Fire Chief states that the checks were prepared per his recommendation and, to his knowledge, the payments do not violate any Missouri state bidding statutes or constitute installment payments.

Motion by Director Harvey to approve the disbursements/payments as prepared. Second by Director Millner. All in favor.

Director Harvey – Aye  
Director Harris - Aye  
Director Millner – Aye

(3-0)

That concludes the Treasurer's Report.

Under the Chief's Report, the need to replace the asphalt at Fire House 1 and the Administration Building is discussed by those in attendance. Fire Chief Adams is directed to go out to bid for the projects on May 8, 2023, with a due date of June 8, 2023 at 4:00 p.m.

The first quarter financials are also reviewed and addressed in detail with Controller Sowatsky during the Open Board Meeting. Questions are asked by the Board of Directors regarding specific District expenses and revenue. The various District funds/accounts are also discussed with the administrative staff of the District.

That concludes the Chief's Report.

Under New Business, by agreement of the Board of Directors, the meeting for the last week of May is changed to Tuesday, May 23, 2023 at 3:00 p.m.

Motion by Director Millner to go into Closed Session in accordance with Section 610.021 of the Missouri Revised Statutes to address the following topics:

- Legal issues and advice;
- Personnel;
- Real estate;
- Personnel records;
- Security

Second by Director Harvey. All in favor.

Director Harvey – Aye  
Director Harris - Aye  
Director Millner – Aye

(3-0)

(After the Closed Meeting of the Board of Directors, the Open Meeting of the Monarch Fire Protection District is resumed as follows)

Director Millner announces that the Board of Directors is back on the record in the Open Meeting at 4:51 p.m. following a Closed Meeting of the Monarch Fire Protection District.

Director Millner also states on the Open Meeting record that no votes were taken by the Board of Directors during the Closed Board Meeting.


Hearing no other District business, Motion by Director Millner to adjourn the Open Meeting of the Monarch Fire Protection District. Second by Director Harvey. All in favor.

Director Harvey – Aye  
Director Harris - Aye  
Director Millner - Aye


(3-0)

The Open Board Meeting of the Monarch Fire Protection District is adjourned and off the record at 4:52 p.m.

Executed this \_\_\_\_ day of \_\_\_\_\_, 2023.

  
\_\_\_\_\_  
Jean Millner, President

  
\_\_\_\_\_  
Robin Harris, Secretary

  
\_\_\_\_\_  
Grace Harvey, Treasurer

(Transcribed by Mathew E. Hoffman)