

# **MONARCH FIRE PROTECTION DISTRICT**

## **OPEN MEETING MINUTES**

**MEETING DATE FEBRUARY 2, 2021**

A quorum of the Board of Directors being present, the Open Meeting of the Monarch Fire Protection District for February 2, 2021, is called to Order by Director Gans at 4:30 p.m.

It is further announced that the Open Meeting of the Board of Directors is in session for the transaction of Monarch Fire Protection District business.

**Present at the Open Meeting:** Director Harris, Director Gans, Director Millner, Fire Chief Spiegel, Assistant Chief Crews and legal counsel Matt Hoffman.

To begin the Open Meeting of the Board of Directors, everyone in attendance participates in the Pledge of Allegiance.

Also, there are no changes to the Open Board Meeting Agenda and no Citizen Comments were submitted by residents of the Monarch Fire Protection District to the Board of Directors for response.

Under the President's Report, on Groundhog Day Punxsutawney Phil emerged from his burrow in Pennsylvania and saw his shadow, declaring there would be six (6) more weeks of winter.

That concludes the President's Report.

Under the Secretary's Report, Motion by Director Millner to approve the Open Board Meeting Minutes for January 12, 2021 and January 19, 2021. Second by Director Gans. All in favor.

Director Millner – Aye  
Director Harris - Aye

Director Gans - Aye

(3-0 vote)

Motion by Director Millner to approve the Closed Board Meeting Minutes for January 12, 2021 and January 19, 2021. Second by Director Gans. All in favor.

Director Millner – Aye

Director Harris - Aye

Director Gans - Aye

(3-0 vote)

That concludes the Secretary's Report.

Under the Treasurer's Report, Director Gans states that there are total disbursements for the period in the amount of \$863,528.79.

Additionally, there are seven (7) checks over the amount of \$5,000.00, which include the following:

Central County 911 - \$280,210.14  
E. Meier Contracting – 34,038.00  
Montgomery Bank - \$17,997.97  
Polsinelli PC - \$7,543.95  
St. Louis Bank - \$437,990.18  
Busch Heating & Cooling - \$13,466.00  
Tech Electronics - \$19,988.25

The disbursements are discussed in detail. Director Gans also states that specific questions regarding the disbursements have previously been submitted by the Board of Directors to Controller DePew. Additionally, a copy of those questions were also sent electronically to the District's Public File.

Chief Spiegel states that the checks were prepared per his recommendation and, to his knowledge, the payments do not violate any state bidding statutes or constitute installment payments.

Thereafter, Motion by Director Gans to approve the disbursements as prepared. Second by Director Harris. All in favor.

Director Millner – Aye  
Director Harris - Aye  
Director Gans - Aye

(3-0 vote)

That concludes the Treasurer's Report.

Under the Chief's Report, the Request for Qualifications for the position of construction representative are also discussed. The District received responses from Holborrow Builders Group, LLC and Navigate Building Solutions.

Thereafter, the administrative staff and Matt Hoffman are directed to obtain additional details and the relevant pricing information.

That concludes the Chief's Report.

Motion by Director Gans to go into Closed Session in accordance with Section 610.021 of the Missouri Revised Statutes to address the following topics:

- Legal issues & advice
- Personnel
- Real estate
- Personnel records

Second by Director Millner. All in favor.

Director Millner – Aye  
Director Harris – Aye  
Director Gans - Aye

(3-0 vote)

(After the Closed Meeting of the Board of Directors, the Open Meeting of the Monarch Fire Protection District is resumed as follows.)

Director Gans announces that the Board of Directors is back on the record in the Open Meeting at 5:21 p.m. following a Closed Meeting of the Monarch Fire Protection District.

Director Gans also states on the Open Meeting record that no votes were taken by the Board of Directors during the Closed Board Meeting.

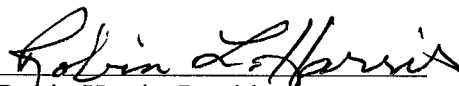
Hearing no other District business, Motion by Director Gans to adjourn the Open Meeting of the Monarch Fire Protection District. Second by Director Millner. All in favor.

Director Millner – Aye  
Director Harris - Aye  
Director Gans - Aye


(3-0 vote)

The Open Board Meeting of the Monarch Fire Protection District is adjourned and off the record at 5:22 p.m.

Executed this 22<sup>nd</sup> day of March, 2021.

  
Robin Harris, President

  
Rick Gans, Treasurer

  
Jean Millner, Secretary

(Transcribed by Mathew E. Hoffman)