

# **MONARCH FIRE PROTECTION DISTRICT**

## **OPEN MEETING MINUTES**

**MEETING DATE OCTOBER 19, 2021**

A quorum of the Board of Directors being present, the Open Meeting of the Monarch Fire Protection District for October 19, 2021, is called to Order by Director Gans at 4:00 p.m.

It is further announced that the Open Meeting of the Board of Directors is in session for the transaction of Monarch Fire Protection District business.

**Present at the Open Meeting:** Director Gans, Director Harris, Director Millner, Fire Chief Spiegel, Assistant Chief Crews and legal counsel Matt Hoffman.

To begin the meeting, everyone in attendance rises to their feet and participates in the Pledge of Allegiance.

After a discussion by the Board of Directors and the administrative staff of the District, there are no changes to the Open Board Meeting Agenda.

There is one (1) public comment during the Open Board Meeting from John Zamudio, a resident of Hazelwood, Missouri, regarding Monarch Fire Protection District benefits, which was answered by the Board of Directors. There are no comments or questions submitted by residents of the Monarch Fire Protection District for a response from the Board of Directors

Under the President's Report, the new school building marking system is discussed during the Open Board Meeting, which will be a universal school labeling system to assist in emergency situations. Ordinance 10-21 to implement the system is reviewed by the Board of Directors with legal counsel.

St. Louis County Councilman Mark Harder is also in attendance to address the development of implementation of the new school building marking system. Under the plan, windows, doors and hallways will be marked and color coded.

It is also noted during the Open Board Meeting that St. Louis area Fire Chiefs and Police Chiefs have been involved in the creation of this system.

Motion by Director Gans to approve Ordinance 10-21 to update Ordinance 31 Adopting the Fire Prevention Code to include School Building Marking Systems within the Monarch Fire Protection District. Second by Director Harris. All in favor.

Director Millner – Aye  
Director Harris – Aye  
Director Gans - Aye

(3-0 vote)

Thereafter, the previous Budget Workshops held during August and September are discussed by those in attendance. It is noted that the Chief Officers and administrative staff also participated in the Budget Workshops, which were held during Open Board Meetings at the Monarch Fire Protection District.

Specific details regarding the proposed 2022 budget are reviewed and addressed during the Open Board Meeting.

Motion by Director Gans to approve the 2022 Budget as prepared. Second by Director Millner. All in favor.

Director Millner – Aye  
Director Harris – Aye  
Director Gans - Aye

(3-0 vote)

That concludes the President's Report.

Under the Secretary's Report, after discussion, there are no changes to the Board Meeting Minutes as drafted by legal counsel.

Motion by Director Millner to approve the Open Board Meeting Minutes for Tuesday, October 5, 2021. Second by Director Gans. All in favor.

Director Millner – Aye  
Director Harris – Aye  
Director Gans - Aye

(3-0 vote)

Motion by Director Millner to approve the Closed Board Meeting Minutes for Tuesday, October 5, 2021. Second by Director Gans. All in favor.

Director Millner – Aye  
Director Harris – Aye  
Director Gans - Aye

(3-0 vote)

That concludes the Secretary's Report.

Under the Treasurer's Report, it is announced that there are total disbursements for the Monarch Fire Protection District for the period in the amount of \$374,060.92.

Additionally, there are six (6) checks over the amount of \$5,000.00, which include the following:

FeatherShark - \$5,629.99  
Kranz Body Company - \$26,995.00  
Leo Ellebracht Company - \$5,693.38  
Tech Electronics - \$7,128.63  
United Healthcare - \$213,021.78  
Yavitz Insurance Agency - \$74,098.00

The disbursements are discussed in detail and it is announced that specific questions regarding the disbursements have previously been submitted by the Board of Directors to the District Controller.

Additionally, it is announced that a copy of the inquiries regarding the disbursements were sent electronically to the Public File of the Monarch Fire Protection District.

After discussion, Chief Spiegel states that the checks were prepared per his recommendation and, to his knowledge, the payments do not violate any state bidding statutes or constitute installment payments.

Motion by Director Harris to approve the disbursements as prepared. Second by Director Gans. All in favor.

Director Millner – Aye  
Director Harris – Aye  
Director Gans - Aye

(3-0 vote)

Director Harris also noted that on this date (October 19) in 1781 the British army was defeated in the Battle of Yorktown in Virginia.

That concludes the Treasurer's Report.

Under the Chief's Report, new furniture for the Training Center is reviewed with the administrative staff of the District and questions are asked by the Board of Directors.

Motion by Director Gans to purchase the new furniture for the Training Center from MBI in the amount of \$24,843.92. Second by Director Harris. All in favor.

Director Millner – Aye  
Director Harris – Aye  
Director Gans - Aye

(3-0 vote)

The September financials for the Monarch Fire Protection District are also reviewed and addressed with the administrative staff during the Open Board Meeting, including comments and questions from the Board of Directors.

The hiring process for 2022 is also discussed during the Open Board Meeting, including the start of a new hiring list.

That concludes the Chief's Report.

Under New Business, the following meeting dates are set by the Board of Directors:

November 2, 2021 at 4:00 p.m. (Open Meeting)  
November 9, 2021 at 4:00 p.m. (Closed Meeting)  
November 16, 2021 at 3:30 p.m. (Open Meeting)  
November 23, 2021 at 2:00 p.m. (Closed Meeting)

Motion by Director Gans to go into Closed Session in accordance with Section 610.021 of the Missouri Revised Statutes to address the following topics:

- Legal issues & advice
- Personnel
- Personnel records

Second by Director Millner. All in favor.

Director Millner – Aye  
Director Harris - Aye  
Director Gans – Aye

(3-0 vote)

(After the Closed Meeting of the Board of Directors, the Open Meeting of the Monarch Fire Protection District is resumed as follows.)

Director Gans announces that the Board of Directors is back on the record in the Open Meeting at 5:13 p.m. following a Closed Meeting of the Monarch Fire Protection District.

Director Gans also states on the Open Meeting record that no votes were taken by the Board of Directors during the Closed Board Meeting.

Returning to the 2022 Budget, Resolution 10-21 regarding the budget adoption is discussed by those in attendance.

Motion by Director Gans to approve Resolution 10-21 adopting the 2022 Budget for the Monarch Fire Protection District. Second by Director Millner. All in favor.

Director Millner – Aye  
Director Harris – Aye  
Director Gans - Aye

(3-0 vote)

Hearing no other District business, Motion by Director Gans to adjourn the Open Meeting of the Monarch Fire Protection District. Second by Director Harris. All in favor.

Director Millner – Aye  
Director Harris - Aye  
Director Gans - Aye

(3-0 vote)

The Open Board Meeting of the Monarch Fire Protection District is adjourned and off the record at 5:15 p.m.

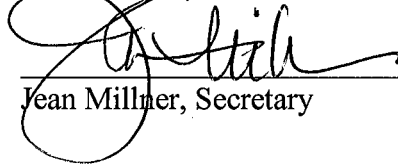
Executed this 2nd day of December, 2021.



Rick Gans, President



Robin Harris, Treasurer



Jean Millner, Secretary

(Transcribed by Mathew E. Hoffman)