

# **MONARCH FIRE PROTECTION DISTRICT**

## **OPEN MEETING MINUTES**

**MEETING DATE JULY 6, 2021**

A quorum of the Board of Directors being present, the Open Meeting of the Monarch Fire Protection District for July 6, 2021, is called to Order by Director Gans at 4:01 p.m.

It is further announced that the Open Meeting of the Board of Directors is in session for the transaction of Monarch Fire Protection District business.

**Present at the Open Meeting:** Director Gans, Director Harris, Director Millner, Fire Chief Spiegel, Assistant Chief Crews and legal counsel Matt Hoffman.

Everyone in attendance participates in the Pledge of Allegiance to begin the Open Board Meeting.

After a discussion, there is one (1) change to the Board Meeting Agenda by Chief Spiegel, which is to amend the change order number under the Chief's Report to Change Order #26. There are no other changes to the Agenda.

Also, it is reported that there are no citizen comments or questions submitted by residents of the Monarch Fire Protection District for a response from the Board of Directors.

Under the President's Report, the Board of Directors and the administrative staff introduce and welcome Abby Sowatsky as a new employee of the Monarch Fire Protection District as the Controller.

Additionally, the status of excess water retention on Conway Road is discussed with the administrative staff of the District during the Open Board Meeting. A meeting is also scheduled with the City of Chesterfield to address this matter in more detail.

That concludes the President's Report.

Under the Secretary's Report, Motion by Director Millner to approve the Open Board Meeting Minutes for Tuesday, May 25, 2021, and Thursday, May 27, 2021. Second by Director Gans. All in favor.

Director Millner – Aye  
Director Harris – Aye  
Director Gans - Aye

(3-0 vote)

Motion by Director Millner to approve the Closed Board Meeting Minutes for Tuesday, May 25, 2021, and Thursday, May 27, 2021. Second by Director Gans. All in favor.

Director Millner – Aye  
Director Harris – Aye  
Director Gans - Aye

(3-0 vote)

That concludes the Secretary's Report.

Under the Treasurer's Report, Director Gans, reporting for Director Harris, states that there are total disbursements for the period in the amount of \$102,782.82.

Additionally, there are four (4) checks over the amount of \$5,000.00, which include the following:

Brucker Engineering - \$6,299.60  
Marco Technologies - \$6,535.20  
Montgomery Bank - \$9,707.55  
Polsinelli PC - \$9,643.92

The disbursements are discussed in detail. Director Gans states that specific questions regarding the disbursements have previously been submitted by the Board of Directors to the District

Controller. Additionally, it is announced that a copy of the inquiries were sent electronically to the Public File of the Monarch Fire Protection District.

After discussion, Chief Spiegel states that the checks were prepared per his recommendation and, to his knowledge, the payments do not violate any state bidding statutes or constitute installment payments.

Motion by Director Gans to approve the disbursements as prepared. Second by Director Harris All in favor.

Director Millner – Aye  
Director Harris– Aye  
Director Gans - Aye

(3-0 vote)

Additionally, the Missouri Association of Fire Protection District is also discussed during the Open Board Meeting. Director Harris would like to rejoin the organization and Chief Spiegel is directed to obtain the cost and additional details. It is agreed that the topic would again be addressed at a future meeting.

Director Harris also states that the Olive Branch Petition was adopted by the United States on July 5, 1775. The Olive Branch Petition was the final attempt by the colonists to avoid war with Britain.

That concludes the Treasurer's Report.

Under the Chiefs Report, Chief Spiegel discussed the status of the Burn Tower Pavilion project with the Board of Directors, including Change Order #26 for additional grading and soil removal at the site. The work will also include additional rock to stabilize the pavement work

Motion by Director Gans to approve Change Order #26 for the Burn Tower Pavilion project in an amount not to exceed \$30,000.00 for additional grading, soil removal and rock to stabilize the pavement work. Second by Director Millner. All in favor.

Director Millner – Aye  
Director Harris– Aye  
Director Gans - Aye

(3-0 vote)

The 2020 Annual Audit, which has been completed and submitted, is also reviewed and addressed in detail with the administrative staff of the District.

Thereafter, the March, April and May financials are discussed with Controller Kelly Thoenen, including questions about specific categories of expenditures.

That concludes the Chief's Report.

Under New Business, it is announced that a Monarch Fire Protection District Meeting scheduled for July 27, 2021, will be held at 4:30 p.m.

Motion by Director Gans to go into Closed Session in accordance with Section 610.021 of the Missouri Revised Statutes to address the following topics:

- Legal issues & advice
- Real estate

Second by Director Harris. All in favor.

Director Millner – Aye

Director Harris - Aye

Director Gans – Aye

(3-0 vote)

(After the Closed Meeting of the Board of Directors, the Open Meeting of the Monarch Fire Protection District is resumed as follows.)

Director Gans announces that the Board of Directors is back on the record in the Open Meeting at 4:48 p.m. following a Closed Meeting of the Monarch Fire Protection District.

Director Gans also states on the Open Meeting record that no votes were taken by the Board of Directors during the Closed Board Meeting.

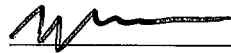
Hearing no other District business, Motion by Director Gans to adjourn the Open Meeting of the Monarch Fire Protection District. Second by Director Harris. All in favor.

Director Harris – Aye  
Director Millner - Aye  
Director Gans - Aye

(3-0 vote)

The Open Board Meeting of the Monarch Fire Protection District is adjourned and off the record at 4:49 p.m.

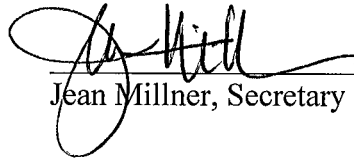
Executed this 24<sup>th</sup> day of August, 2021.



Rick Gans, President



Robin Harris, Treasurer



Jean Millner, Secretary

(Transcribed by Mathew E. Hoffman)