

MINUTES OF AN OPEN MEETING OF THE BOARD OF  
DIRECTORS OF THE MONARCH FIRE PROTECTION  
DISTRICT OF ST. LOUIS COUNTY, MISSOURI, HELD ON  
TUESDAY, OCTOBER 10, 2017

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BE IT REMEMBERED, that the Board of Directors of the Monarch Fire Protection District of Saint Louis County, Chesterfield, Missouri, met at the Administration Building, of said District, 13725 Olive Boulevard, in the City of Chesterfield, County of Saint Louis, on Tuesday, October 10, 2017 at 7:00 P.M. in an Open Board Meeting. At the above time and place the following Officers and Directors were in attendance.

Rick Gans - President/Chairman and Director  
Jean Millner - Secretary and Director  
Robin Harris - Treasurer and Director

Also present:                   Acting Chief Cary Spiegel  
                                  Deputy Chief Les Crews  
                                  Atty. Matt Hoffman

A quorum being present, Director Gans called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

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P R O C E E D I N G S

7:00 P.M.

DIRECTOR HARRIS: I call to order the Open Meeting of the Monarch Fire Protection District and would ask everyone to rise and join me in the Pledge of Allegiance.

(Whereupon, all persons joined in reciting the Pledge of Allegiance, after which time, the following proceedings were had.)

DIRECTOR HARRIS: Approval of Agenda.

Does anyone have any changes?

ACTING CHIEF SPIEGEL: Yes, sir, I do. I would like to postpone item A under the Chief's Report to the next Open Meeting.

The committee is not quite ready to make a recommendation.

DIRECTOR HARRIS: All right.

DIRECTOR GANS: I have nothing.

DIRECTOR MILLNER: I think I have one.

DEPUTY CHIEF CREWS: You can put it up on item B.

DIRECTOR MILLNER: Okay. I'm good.

DIRECTOR HARRIS: Okay. In that

1 case, are there any Citizen Comments?

2 (No response.)

3 DIRECTOR HARRIS: I see none.

4 Actually, I don't know that you've  
5 been to a meeting where we've had those; there's  
6 actually a form that is out here. You fill it  
7 out and pass it up; that's how you can look to  
8 see there are any.

9 In that case, moving along to the  
10 President's Report.

11 DIRECTOR GANS: I have no report,  
12 this evening.

13 DIRECTOR HARRIS: Not surprising, as  
14 I know you've worked diligently in the last  
15 several days to take care of any presidential  
16 issues.

17 Moving on --

18 DIRECTOR GANS: Right. They're all  
19 -- they're all handled.

20 DIRECTOR HARRIS: Moving along to  
21 the Secretary's Report.

22 DIRECTOR MILLNER: All right. I  
23 have two items.

24 The first one is the approval of  
25 Meeting Minutes.

1 I move for approval of the Open  
2 Meeting Minutes for September 28th, 2017 and  
3 October 5th, 2017.

4 DIRECTOR HARRIS: Second.

5 Any discussion?

6 (No response.)

7 DIRECTOR HARRIS: All in favor?

8 DIRECTOR MILLNER: Aye.

9 DIRECTOR GANS: Aye.

10 DIRECTOR HARRIS: Aye.

11 Motion passes three-zero.

12 DIRECTOR MILLNER: I also move for  
13 the approval of the Closed Meeting Minutes for  
14 September 28th, 2017 and October 5th, 2017.

15 DIRECTOR HARRIS: Second.

16 Any discussion?

17 (No response.)

18 DIRECTOR HARRIS: All in favor?

19 DIRECTOR MILLNER: Aye.

20 DIRECTOR GANS: Aye.

21 DIRECTOR HARRIS: Aye.

22 Motion passes three-zero.

23 DIRECTOR MILLNER: Okay. I also  
24 have item B. It says, "Bids for the 2017 Pick-up  
25 maintenance truck 2289."

1                   That's not bids. We actually have  
2 spec's for that.

3                   So, Matt, can we go out -- propose  
4 to local dealerships?

5                   MISTER HOFFMAN: Yes. So, we'll do  
6 what we call "Direct Bids," where we are still  
7 getting bids, but then we are because no one  
8 responded, we will go to known vendors and ask  
9 them for what their pricing would be.

10                  DIRECTOR MILLNER: Okay.

11                  ACTING CHIEF SPIEGEL: Does the  
12 Board need to approve that, Matt?

13                  MISTER HOFFMAN: The Board doesn't  
14 need to make a separate motion for that. I mean  
15 it's -- you know, you -- you can be directed to  
16 do that, just like a regular bid.

17                  ACTING CHIEF SPIEGEL: Okay.

18                  MISTER HOFFMAN: So if you guys just  
19 direct them to go out to bid for local -- because  
20 you've already approved the overall bid process.

21                  ACTING CHIEF SPIEGEL: Does that  
22 require a time frame?

23                  MISTER HOFFMAN: I would do a time  
24 frame. I mean, I think it makes sense to do.

25                  DIRECTOR HARRIS: How long do you



1 need? Thirty days?

2 ACTING CHIEF SPIEGEL: Two weeks, I  
3 think, would be fine. If we -- if we ship bids  
4 to a specific dealers.

5 DIRECTOR HARRIS: In that case,  
6 would you like to -- or, --

7 DIRECTOR MILLNER: Sure. I'm simply  
8 directing them to --

9 DIRECTOR HARRIS: Absolutely.

10 DIRECTOR MILLNER: Okay. Chief  
11 Spiegel, I would like to direct you to move  
12 forward for the closest local dealership and  
13 let's give them that a two week time frame, which  
14 will put us at the 24th of October, if that works  
15 for you.

16 ACTING CHIEF SPIEGEL: Is that the  
17 Open?

18 DEPUTY CHIEF CREWS: That's the Open  
19 Meeting.

20 ACTING CHIEF SPIEGEL: How about --  
21 yeah, the 24th will be good because we can -- we  
22 can take a look at that and maybe even have a  
23 recommendation for the 24th.

24 DIRECTOR MILLNER: Okay.

25 ACTING CHIEF SPIEGEL: That'll be

1 pretty quick.

2 DIRECTOR HARRIS: And, because this  
3 isn't a typical mechanism for us, my assumption  
4 is -- and -- and that's what I'm asking, that  
5 these will not be sealed bids, so as they get the  
6 information the staff can go ahead and assess  
7 immediately.

8 MISTER HOFFMAN: That is correct.  
9 Yes.

10 ACTING CHIEF SPIEGEL: Okay. Thank  
11 you.

12 DIRECTOR MILLNER: You're welcome.

13 DIRECTOR HARRIS: All right.

14 DIRECTOR MILLNER: That is all I  
15 have.

16 DIRECTOR HARRIS: Moving along to  
17 the Treasurer's Report, we have disbursements in  
18 the amount of \$338,886.90 for the period.

19 We have four checks over \$5,000.00.

20 Pardon me. I read my checks --

21 DIRECTOR MILLNER: Yes.

22 DIRECTOR HARRIS: Thank you.

23 DIRECTOR MILLNER: Hm-hm.

24 DIRECTOR HARRIS: Check number 40196  
25 to Midwest Fire in the amount of \$75,957.00 and

1 no cents.

2 And that is the deposit for the  
3 chassis that was received on September 28th.

4 By doing this, I understand we have  
5 a substantial savings.

6 ACTING CHIEF SPIEGEL: Yes, sir.  
7 That's correct. Six thousand two hundred  
8 dollars.

9 DIRECTOR HARRIS: Excellent.

10 Check number 40205 to Purcell Tire  
11 Company in the amount of \$9,044.08.

12 And that would be for a variety of  
13 tires for different vehicles.

14 It looks like most apparatus and  
15 staff vehicles.

16 Check number 40211 to Skeleton Key  
17 and Brightsource I.T., in the amount of -- pardon  
18 me, \$17,500.00 and no cents.

19 That's data consulting for the Fire  
20 Prevention Bureau.

21 Check number 40212, Smith McGehee  
22 Insurance Services in the amount of \$190,948.00  
23 and no cents.

24 And that is for Directors and  
25 officer's insurance.

1                   Are there any questions?

2                   DIRECTOR GANS: Well, I don't have  
3 any questions, but I would like to point out that  
4 I have followed the custom that I have been using  
5 now for several months.

6                   However, I was helped out, in the  
7 process.

8                   I did receive a list of check  
9 descriptions and explanations from Chief Spiegel.

10                  Thank you, very much.

11                  ACTING CHIEF SPIEGEL: You're  
12 welcome.

13                  DIRECTOR GANS: In anticipation of  
14 questions that I would ask, which tells me I've  
15 become way too predictable.

16                  (General chuckles.)

17                  DIRECTOR GANS: You're going to see  
18 me asking questions about routine checks, now,  
19 and skipping -- no, I'm kidding.

20                  They were appreciated. The  
21 questions that were answered were ones that I  
22 would have asked.

23                  I did have a couple of more and I  
24 did receive an e-mail response.

25                  And, again, I want to point out

1 where I would have normally reviewed those at the  
2 meeting and ask for explanations in accordance  
3 with the auditor's recommendation, we're now  
4 doing that in writing with e-mails that are  
5 available to the public if they wish to see them.

6 So, I have no questions.

7 DIRECTOR HARRIS: I actually have a  
8 couple.

9 And do you have any that were not  
10 covered by Rick?

11 DIRECTOR MILLNER: No.

12 DIRECTOR HARRIS: One of the  
13 fortunate things for us is Rick tends to be very  
14 thorough and rarely is there a question left  
15 unanswered.

16 DIRECTOR GANS: Thanks.

17 DIRECTOR HARRIS: So, one is  
18 actually not as a question that I know the answer  
19 to, but just for anyone who may read these  
20 Minutes or be curious in the audience.

21 Red page seven, invoice 4 -- well,  
22 it's check number 40182 for gas for House Two.

23 That's actually the propane, because  
24 they're on a propane system.

25 And on red page eight, check number

1 40192, that's SCBA parts.

2 The question I have is, as these are  
3 all relatively new, what are the particulars with  
4 this?

5 ACTING CHIEF SPIEGEL: I'll have to  
6 research that, Robin. My guess would be the  
7 inventory, because there's a lot of small parts  
8 in that inventory.

9 DIRECTOR HARRIS: Okay. So is it  
10 likely inventory as opposed to an actual needed  
11 repair?

12 ACTING CHIEF SPIEGEL: I'm not --  
13 I'm not ready to go there.

14 DIRECTOR HARRIS: Well, if you can  
15 just --

16 ACTING CHIEF SPIEGEL: I know  
17 there's been several repairs since we've taken  
18 the --

19 DIRECTOR HARRIS: -- let me know.

20 ACTING CHIEF SPIEGEL: I will.

21 DIRECTOR HARRIS: And those are all  
22 my questions.

23 Moving on to item B, "Lease Payment  
24 Options." And --

25 DIRECTOR GANS: Wait. Wait.

1                   ACTING CHIEF SPIEGEL:  Accept these?

2                   DIRECTOR HARRIS:  No, I -- I --  
3                   you're right.  What was I thinking?

4                   ACTING CHIEF SPIEGEL:  I do need to  
5                   make a comment.

6                   DIRECTOR HARRIS:  I was trying to  
7                   do two jobs.

8                   ACTING CHIEF SPIEGEL:  I do need to  
9                   make a correction.

10                  DIRECTOR HARRIS:  Oh, yes.  Go  
11                  ahead.

12                  ACTING CHIEF SPIEGEL:  The -- I  
13                  corrected the name plate expense to Chief Crews.  
14                  I was mistaken.  That was for Shana.  Her name  
15                  has changed.  She got married, so we corrected  
16                  her name plate.

17                  DIRECTOR HARRIS:  Okay.

18                  ACTING CHIEF SPIEGEL:  So I stand  
19                  corrected on what the name plate was for.

20                  And the tires, I just want to point  
21                  out that the tires from Purcell, six thousand,  
22                  two hundred and some change, is reimbursable.

23                  DIRECTOR HARRIS:  Oh, that's good.

24                  ACTING CHIEF SPIEGEL:  Those are for  
25                  the -- as Les said, the heavy hauler, the --

1 DIRECTOR HARRIS: Okay.

2 ACTING CHIEF SPIEGEL: -- (one word  
3 not clear)

4 DIRECTOR HARRIS: And, actually, I  
5 -- I had seen that, but it's good to point that  
6 out in the more public record.

7 Chief Spiegel, were these checks  
8 prepared per your recommendation?

9 ACTING CHIEF SPIEGEL: Yes, they  
10 were.

11 DIRECTOR HARRIS: Do they violate  
12 any state bidding statutes, or constitute  
13 installment payments?

14 ACTING CHIEF SPIEGEL: None that I'm  
15 aware of.

16 DIRECTOR HARRIS: I make a motion  
17 that we accept the disbursements as prepared.

18 DIRECTOR MILLNER: I will second  
19 that motion.

20 DIRECTOR HARRIS: Any discussion?

21 (No response.)

22 DIRECTOR HARRIS: All in favor?

23 DIRECTOR MILLNER: Aye.

24 DIRECTOR GANS: Aye.

25 DIRECTOR HARRIS: Aye.



1 Motion passes three-zero.

2 Now, moving along to item B, "Lease  
3 Payment Options."

4 I -- I want to commend the staff.  
5 They worked very diligently.

6 And because we are now looking at  
7 having some funds that were unanticipated at the  
8 start of the year, we've already utilized part of  
9 those to pay cash for an ambulance that was more  
10 than \$250,000.00.

11 But, with the additional funding,  
12 well, I say with -- I'll call it a surplus, if  
13 you will, those additional monies I would  
14 actually like to utilize to pay off the lease on  
15 an existing ambulance and on some lease equipment  
16 that was leased.

17 It would save the District some  
18 money and I think be a wise utilization of those  
19 monies this year.

20 Does anyone have any questions about  
21 it? If not, I -- I'll actually go to a motion.

22 DIRECTOR GANS: What ambulance?

23 ACTING CHIEF SPIEGEL: Twenty-Two-  
24 Forty-Seven. The pretty red one you like so  
25 much.

1 (General chuckles.)

2 DIRECTOR GANS: Let -- let's not pay  
3 it off. Let's --

4 DIRECTOR HARRIS: In that case, I --  
5 I move to pay off the leases, the first lease  
6 being 2247 and the lease equipment lease out of  
7 this year's budget.

8 Do I hear a second?

9 DIRECTOR MILLNER: I second that.

10 DIRECTOR HARRIS: Any discussion?

11 (No response.)

12 DIRECTOR HARRIS: All in favor?

13 DIRECTOR MILLNER: Aye.

14 DIRECTOR GANS: Aye.

15 DIRECTOR HARRIS: Aye.

16 Motion passes three-zero.

17 ACTING CHIEF SPIEGEL: Thank you.

18 DIRECTOR HARRIS: And that concludes  
19 the Treasurer's Report.

20 Moving along to the Chief's Report.

21 You removed item A?

22 ACTING CHIEF SPIEGEL: Yes, sir. I  
23 have nothing else.

24 DIRECTOR HARRIS: Moving right along  
25 to the Attorney's Report.

1 MISTER HOFFMAN: Sir, I do not have  
2 a report this evening.

3 DIRECTOR HARRIS: Is there any New  
4 Business?

5 (No response.)

6 DIRECTOR HARRIS: Is there any  
7 Unfinished Business?

8 (No response.)

9 DIRECTOR HARRIS: Hearing none, I  
10 believe there is a Closed Meeting to follow  
11 posted.

12 I think we have one item that needs  
13 to be addressed, but there may be a couple of  
14 others that I'm unaware of.

15 So, at this time, I move to go into  
16 a Closed Meeting in accordance with Revised  
17 Statutes Missouri, Chapter 610.021, Sub-Section  
18 One, Legal Actions and Advice; Three, Personnel  
19 Matters; Nine, Employee Groups Negotiations;  
20 Thirteen, Personnel Records and Nineteen,  
21 Security.

22 Do I hear a second?

23 DIRECTOR MILLNER: Second.

24 DIRECTOR HARRIS: Any discussion?

25 (No response.)

1 DIRECTOR HARRIS: All in favor?

2 DIRECTOR MILLNER: Aye.

3 DIRECTOR GANS: Aye.

4 DIRECTOR HARRIS: Aye.

5 Motion passes three-zero.

6 We are off the Open record.

7 (Whereupon, at 7:13 P.M., the Meeting was  
8 recessed as described above, after which time,  
9 the following Minutes were taken by Attorney  
10 Hoffman.)

11 Attorney Hoffman reported that the  
12 Board of Directors returned to the Open Meeting  
13 at 7:37 P.M.

14 There was one vote taken during the  
15 Closed Meeting and it will be announced by the  
16 Monarch Fire Protection District in accordance  
17 with the Missouri Sunshine Law.

18 There was no further business in the  
19 Closed Meeting and the Board returned to the  
20 Open Meeting which was then adjourned at 7:34  
21 P.M.

22 (The Open Minutes as recorded by Attorney  
23 Hoffman are attached to the Open Meeting Minutes  
24 and may be seen at the Headquarters of the  
25 Monarch Fire Protection District.)

STATE OF MISSOURI            )  
  )  SS  
COUNTY OF ST. LOUIS        )

C E R T I F I C A T E

I, Julie M. Senoj, Notary Public and professional court reporter, within and for the State of Missouri, County of St. Louis, do hereby certify that there came before me at that time and in that place first aforesaid, those persons and matters herein described and has been transcribed into typewritten form by Virginia L. Long and is now herewith returned.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 10th day of October, 2017.

My commission expires March 20, 2021.

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Notary Public within and  
for the State of Missouri

Virginia L. Long  
Court Reporter  
314.603.2287