

# **MONARCH FIRE PROTECTION DISTRICT**

## **OPEN MEETING MINUTES**

**MEETING DATE JUNE 21, 2018**

A quorum being present, the Open Meeting of the Monarch Fire Protection District for Thursday, June 21, 2018, is called to Order by Director Gans at 5:30 p.m.

It is announced that the Board of Directors is in session for the transaction of Monarch Fire Protection District business.

Present on behalf of the District at the Open Meeting: Director Gans, Director Harris, Director Millner, Fire Chief Spiegel, Controller Michelle DePew and legal counsel Matt Hoffman.

The Pledge of Allegiance is led by Director Gans.

After discussion, it is announced that there are no changes to the Open Meeting Agenda.

There is no President's Report.

Under the Secretary's Report, Motion by Director Millner to approve the Open Meeting Minutes for June 1, 2018, June 4, 2018 and June 14, 2018. Second by Director Gans. All in favor.

Director Millner – Aye  
Director Harris – Aye  
Director Gans – Aye

(3-0 vote)

Motion by Director Millner to approve the Closed Meeting Minutes for June 1, 2018, June 4, 2018 and June 14, 2018. Second by Director Gans. All in favor.

Director Millner – Aye  
Director Harris – Aye  
Director Gans – Aye

(3-0 vote)

That concludes the Secretary's Report.

Under the Treasurer's Report, Director Harris announced disbursements in the amount of \$633,814.92, which is a reduction of \$3,664.08 from the original amount of \$637,479.00.

Director Gans requested that Chief Spiegel hold check number 41379 payable to Motorola pending a more detailed expense report.

Motion by Director Harris to approve the checks & payments as prepared. Second by Director Gans. All in favor.

Director Millner – Aye

Director Harris – Aye

Director Gans – Aye

(3-0 vote)

Thereafter, Director Harris shared with the audience in the Open Meeting that on this day in 1788 New Hampshire was the ninth and final necessary colony of the 13 colonies to ratify the United States Constitution making it the Law of the Land.

That concludes the Treasurer's Report

Under Item A in the Chief's Report, Chief Spiegel requested that the Board of Directors approve his recommendation for the concrete bid from E. Meier Construction in the amount of \$25,850.00.

Director Gans asked if this was the low bid and Chief Spiegel confirmed it was the low bid; the only other bid was in excess of \$40,000.

Motion by Director Gans to accept the bid for concrete work as specified from E. Meier Construction in the amount of \$25,850.00. Second by Director Millner. All in favor.

Director Millner – Aye

Director Harris – Aye

Director Gans – Aye

(3-0 vote)

Under Item B in the Chief's Report, Chief Spiegel requested the Board of Directors approve the bid of Baxter Gardens, the only bidder, for the landscape work at house 4 in the amount of \$8,678.96.

He also requested that the Board allow a change in the scope of the landscape bid to headquarters. The original specifications would not be useful at headquarters and the request was to get quotes for the headquarters landscape needs because the costs were projected to be well below a bid request requirement.

Motion by Director Gans to approve the Baxter Gardens bid for the work at House 4. Second by Director Harris. All in favor.

Director Millner – Aye

Director Harris – Aye

Director Gans – Aye

(3-0 vote)

Additionally, Director Gans approved the change and instructed Chief Spiegel to get quotes for the necessary work.

Under Item C in the Chief's Report, Chief Spiegel informed the Board of Directors that Controller Depew was prepared to address any questions referring to the May Financial Statements. Controller Depew addressed the Board with a brief overview. Director Gans and the remaining Directors informed the administrative staff that the May Financial Statements looked uneventful and trending within expectations.

There was no further discussion under the Chief's Report.

There is no Attorney's Report.

Under New Business, Directors Gans informed those in attendance that the July meetings are set and posted on the District website as follows: July 5, 2018 at 5:30 p.m., July 12, 2018 at 7:00 p.m., July 18, 2018 at 5:30 p.m. and July 25, 2018 at 7:00 p.m.

There is no Unfinished Business.

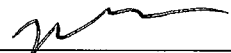
Hearing no other District business, Motion by Director Gans to adjourn the Open Meeting of the Monarch Fire Protection District. Second by Director Harris. All in favor.

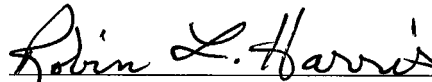
Director Millner – Aye  
Director Harris – Aye  
Director Gans – Aye


(3-0 vote)

The Open Meeting of the Monarch Fire Protection District for June 21, 2018, is adjourned and off the record at 7:40 p.m.

Executed this 12 day of July, 2018.

  
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Director Gans, President

  
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Director Harris, Treasurer

  
\_\_\_\_\_  
Director Millner, Secretary

(Transcribed by Mathew E. Hoffman)