

MINUTES OF AN OPEN MEETING OF THE BOARD OF
DIRECTORS OF THE MONARCH FIRE PROTECTION
DISTRICT OF ST. LOUIS COUNTY, MISSOURI, HELD ON
THURSDAY, JANUARY 18, 2018

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Chesterfield, Missouri

January 18, 2018

BE IT REMEMBERED, that the Board of Directors of the Monarch Fire Protection District of Saint Louis County, Chesterfield, Missouri, met at the Administration Building, of said District, 13725 Olive Boulevard, in the City of Chesterfield, County of Saint Louis, on Thursday, January 18, 2018 at 7:00 P.M. in an Open Board Meeting. At the above time and place the following Officers and Directors were in attendance.

Rick Gans - President/Chairman and Director
Robin Harris - Treasurer and Director

Also present: Chief Cary Spiegel
 Asst. Chief Les Crews
 Atty. Matt Hoffman

A quorum being present, Director Gans called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

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P R O C E E D I N G S

7:00 P.M.

DIRECTOR GANS: Call to order the Open Meeting of the Monarch Fire Protection District Board of Directors.

Would you please rise and join me in the Pledge of Allegiance?

(Whereupon, all persons joined in reciting the Pledge of Allegiance, after which time, the following proceedings were had.)

DIRECTOR GANS: So, clearly, I'm the only one sitting up here tonight and I will be the only one sitting up here tonight.

Director Harris had a unanticipated flight schedule change. He is attending by video.

And Director Millner had planned to be here. Her son was recognized, this afternoon and this evening in Jefferson City. Was given a prestigious award and he is the executive director of Missouri -- I'm not sure the name of it, but it's an association of junior colleges.

He heads that up for the state. And he was given an award.

So, she had hoped to be able to

1 attend by video, but was unable to do so.

2 So, I will be handling a lot of the
3 duties tonight, but Director Harris is in
4 attendance.

5 So we're getting a lot of feedback
6 now. And we're trying to clear that up.

7 So, with -- that's a lot better.
8 Thank you.

9 All right. So, we continue with the
10 Approval of the Agenda.

11 Are there any changes to the agenda?

12 CHIEF SPIEGEL: I have none.

13 DIRECTOR GANS: Robin?

14 DIRECTOR HARRIS: I have none.

15 DIRECTOR GANS: All right. And I
16 have none, either.

17 Moving on to Citizen Comments, we do
18 have no Citizen Comment's tonight.

19 So, we'll move on to the President's
20 Report.

21 And, although, I have no report,
22 tonight, I'll be doing other reports tonight.

23 But, there is no President's Report
24 tonight.

25 So, I'm going to move on the

1 Secretary's Report.

2 And rather than moving down to the
3 Secretary's position, I'll give that from here.

4 Tonight we have Minutes of an Open
5 Meeting of the Board of Directors from January
6 3rd.

7 I make a motion to approve the
8 Minutes for the January 3rd Open Meeting.

9 Do I hear a second?

10 DIRECTOR HARRIS: Second.

11 DIRECTOR GANS: Discussion?

12 (No response.)

13 DIRECTOR GANS: All in favor?

14 DIRECTOR HARRIS: Aye.

15 DIRECTOR GANS: Aye.

16 Motion passes two to nothing.

17 The Minutes are approved.

18 Next, we have the -- that concludes
19 the Secretary's Report.

20 Thank you, acting secretary.

21 (General chuckles.)

22 Now, we move to the Treasurer's
23 Report.

24 Robin, are you prepared to do that,
25 or would you like for me to do that for you?

1 DIRECTOR HARRIS: (not understand-
2 able).

3 DIRECTOR GANS: All right. So,
4 please proceed, Mister Acting Treasurer.

5 Tonight, we're going to approve two
6 separate check runs.

7 I will begin with the 2018, because
8 it's on top, not because it came first.

9 So, tonight, for 2018, we have
10 disbursements of \$514,223.42 for the period.

11 We have seven checks over 5,000 --

12 CHIEF SPIEGEL: No.

13 DIRECTOR GANS: Do I have the wrong
14 one?

15 (Not understandable) the new one.

16 All right.

17 DIRECTOR HARRIS: You get (not
18 understandable)

19 DIRECTOR GANS: Now I get one big
20 chance.

21 MS. DEPEW: (inaudible)

22 DIRECTOR GANS: All right. The new
23 one.

24 MS. DEPEW: (not understandable)

25 DIRECTOR GANS: All right. I knew

1 there was a second email and I skipped over it.

2 It's the last time I do a
3 Treasurer's Report.

4 DIRECTOR HARRIS: (not understand-
5 able)

6 DIRECTOR GANS: All right.

7 Correcting the disbursements for
8 2018 of -- well, tell me this. Are you wanting
9 us to do -- are we doing both of them at once,
10 here?

11 No.

12 MS. DEPEW: Yes. You are welcome
13 to do both of them at once.

14 The total disbursed was the 700,000.

15 DIRECTOR GANS: I know. All right.
16 I'll go with that, since this is new for me.

17 So, we're going to, tonight, have
18 one set of checks. Some are from 2017. Some are
19 from 2018. I'll differentiate the second.

20 So, tonight we have disbursements of
21 \$708,664.42 for the period.

22 That includes checks for 2018 for
23 \$407,637.65 and checks for 2017 for \$301,026.77.

24 MS. DEPEW: Director Gans, just for
25 clarification, the 2017 are 2017 expenditures.

1 The check is written in January and
2 the cash comes out of January.

3 The 2017 is going backwards --

4 DIRECTOR GANS: Correct.

5 MS. DEPEW: -- for signature pur-
6 poses.

7 DIRECTOR GANS: This is what we do
8 every year,--

9 MS. DEPEW: That's correct.

10 DIRECTOR GANS: -- as we close out
11 20 -- the prior year and we move into the next
12 year.

13 MS. DEPEW: Correct.

14 DIRECTOR GANS: So, you're correct.
15 These were all written in 2018, but they're for
16 2017 expenses.

17 MS. DEPEW: Correct.

18 DIRECTOR GANS: Thank you.

19 And that includes eight checks over
20 \$5,000.00, which are a check to Tech Electronics
21 for \$52,467.75, check number 40632, which is for
22 AV system for Board Room and training room.

23 DIRECTOR HARRIS: (not understand-
24 able) I might note you are utilizing this
25 evening.

1 DIRECTOR GANS: Yes. We are. The
2 full system for the first time.

3 Check number 40628 for seven --
4 \$7,815.80 to Rescue Gear, which is for water
5 rescue dry suits.

6 Check number 40600 for \$5,116.37 to
7 Communication Applied Technology for -- is this
8 for the inner operability equipment?

9 ASSISTANT CHIEF CREWS: That is
10 correct.

11 DIRECTOR GANS: Thank you. Inner
12 operability. This was one of my check questions.

13 And although it's really not in my
14 normal way of doing things to talk about those
15 questions, this inner operability equipment allows
16 us to patch the VHF with the 800 megahertz system,
17 the new radio system, which is especially useful
18 in areas where the new system does not reach
19 clearly, where we can patch the old VHF shorter
20 range system with the county-wide newer system.

21 The next check is to Central County
22 911, check 40599, \$194,764.84, which is remittance
23 of tax collected for the dispatch fee.

24 Check number 40663 for \$185,926.29 to
25 United Health Care, for health care premiums.

1 Check number 40667 for \$194,441.00
2 which is renewal of property -- oop. Is it
3 property or --

4 CHIEF SPIEGEL: Property and
5 casualty.

6 DIRECTOR GANS: -- liability and
7 fiduciary coverage.

8 Check number 40592 to Aflac for
9 \$6,495.26.

10 This is a much larger amount than
11 normal. Is this -- is anything -- is it a longer
12 period of coverage?

13 MS. DEPEW: It's two months.

14 DIRECTOR GANS: Okay. Two months
15 coverage.

16 Finally, check number 40664 for
17 \$6,037.38 to UNUM, which is a disability coverage
18 premium.

19 Are there any questions about these
20 checks?

21 DIRECTOR HARRIS: Other than -- in
22 the exchange in the email, I have no additional
23 questions.

24 DIRECTOR GANS: All right. And as is
25 my custom, I have submitted mine, already, by

1 email, which is available to the public.

2 So, in reviewing these disbursements,
3 they appear to be reasonable and necessary in the
4 conduct of the District's business.

5 Chief Spiegel, were these checks
6 prepared per your recommendation?

7 ACTING CHIEF SPIEGEL: Yes, they
8 were.

9 DIRECTOR HARRIS: Do they violate any
10 state bidding statutes, or constitute installment
11 payments?

12 ACTING CHIEF SPIEGEL: None that I'm
13 aware of.

14 DIRECTOR GANS: I will make a motion
15 that we accept the disbursements as prepared.

16 Do I hear a second?

17 DIRECTOR HARRIS: Second.

18 DIRECTOR GANS: Any further dis-
19 cussion?

20 (No response.)

21 DIRECTOR GANS: All in favor?

22 DIRECTOR HARRIS: Aye.

23 DIRECTOR GANS: Aye.

24 Motion passes and the checks are
25 approved.

1 And that concludes the Acting
2 Treasurer's Report.

3 Is there any other report from the
4 Treasurer?

5 DIRECTOR HARRIS: None.

6 DIRECTOR GANS: All right.

7 Moving on to the Chief's Report,
8 Chief Spiegel.

9 CHIEF SPIEGEL: Yes, sir. The only
10 thing I have on, this evening, is a request to go
11 out for bid for the LED lighting at House One.

12 It's a budgeted item for 2018.

13 We have our spec's prepared and we're
14 ready to advertise.

15 DIRECTOR GANS: All right. How long
16 do we need?

17 CHIEF SPIEGEL: Three weeks.

18 MS. DEPEW: It's due back February
19 20th. Thirty days.

20 DIRECTOR GANS: All right. And
21 remind me. We have LED lighting installed where,
22 now?

23 CHIEF SPIEGEL: House Two and House
24 Three and now House One and partially this
25 building on the north side.

1 DIRECTOR GANS: All right. And this
2 is all working out as expected?

3 CHIEF SPIEGEL: It is.

4 DIRECTOR GANS: Okay.

5 CHIEF SPIEGEL: Would you agree,
6 Michelle?

7 MS. DEPEW: Yes.

8 CHIEF SPIEGEL: And we --

9 MS. DEPEW: And, I haven't --

10 CHIEF SPIEGEL: -- haven't --

11 MS. DEPEW: -- been --

12 CHIEF SPIEGEL: -- analyzed --

13 MS. DEPEW: -- watching --

14 CHIEF SPIEGEL: -- the electric --

15 MS. DEPEW: -- the trend --

16 CHIEF SPIEGEL: -- bill.

17 I'm sorry?

18 MS. DEPEW: I've not been watching
19 the trend.

20 DIRECTOR GANS: Okay. As far as
21 electric bills?

22 (No oral response.)

23 DIRECTOR GANS: Okay. I'll ask for
24 it now and I'll provide you with the information.

25 Battalion Chief Long, is the

1 lighting, itself, acceptable?

2 B. C. LONG: Yes, sir.

3 DIRECTOR GANS: The answer was an
4 affirmative yes.

5 So, at this time, I'll make a motion
6 to go out to bid to for L-E -- LED lighting for
7 House One, with the bids due at close of business
8 on February 20th, 2018.

9 Do I hear a second?

10 DIRECTOR HARRIS: Second.

11 DIRECTOR GANS: Discussion?

12 (No response.)

13 DIRECTOR GANS: All in favor?

14 DIRECTOR HARRIS: Aye.

15 DIRECTOR GANS: Aye.

16 Motion passes two to nothing.

17 CHIEF SPIEGEL: Thank you. That's
18 all I have.

19 DIRECTOR GANS: All right.

20 Attorney's Report?

21 MISTER HOFFMAN: Sir, I do not have a
22 report, this evening.

23 DIRECTOR GANS: All right.

24 Our next item is New Business.

25 And there was a partial email

1 exchange between the Directors for February
2 Meeting Dates.

3 And, I don't know if you saw that,
4 Robin. I put it out and then Jean did respond to
5 it for an Open Meeting the first week, Closed the
6 second, Open the third and Closed the fourth week.

7 Did you get a chance to look at those
8 dates?

9 DIRECTOR HARRIS: I looked. I saw
10 your's. I did not see her's and it ultimately
11 started February 1st.

12 DIRECTOR GANS: Okay. So she did
13 respond that mine were okay.

14 I did put on there, an option of
15 starting February 1st, which would mean that we
16 would not meet the last week of February.

17 DIRECTOR HARRIS: Correct. (Not
18 understandable) that we can meet the 1st and the
19 2nd week, five or seven. The third week, 13 and
20 one the last two weeks I would be (not
21 understandable).

22 DIRECTOR GANS: Okay. So, whether
23 it's the 3rd or 4th week, you need to meet
24 electronically?

25 DIRECTOR HARRIS: (no response.)

1 DIRECTOR GANS: Is that what you're
2 saying?

3 DIRECTOR HARRIS: No. The last
4 week, change to the 22nd and (not understandable).

5 On the 22nd, we met at eight o'clock
6 at night and I (not understandable) and I (not
7 understandable) that week I can be there in
8 person, but otherwise (not understandable).

9 DIRECTOR GANS: Okay. And that's an
10 Open Meeting, though. It's too late.

11 So, then, we did not discuss, with
12 her, the First. But, if we meet the 1st in an Open
13 Meeting at seven p.m., then we meet -- a Closed
14 Meeting.

15 Do you have a preference between the
16 12th, 13th and 15th?

17 DIRECTOR HARRIS: (speaking over
18 each other)

19 DIRECTOR GANS: And I'm sorry. And
20 that was -- that was wrong. Okay.

21 So the 1st will be an Open Meeting at
22 seven, then a Closed Meeting on the 5th or the 7th.

23 DIRECTOR HARRIS: (not understand-
24 able)

25 DIRECTOR GANS: Okay. Let's make

1 that the 5th. A Closed Meeting at 5:30.

2 Then an Open Meeting on -- do you
3 prefer the 12th, 13th, or 15th?

4 DIRECTOR HARRIS: Fifteenth.

5 DIRECTOR GANS: All right. Open at
6 seven.

7 And then either of the last two
8 weeks, let's go ahead and -- let's hold a meeting
9 on the -- on the 19th.

10 I'm sorry. On the 21st.

11 A Closed Meeting at 5 -- at 5:30.
12 That will be electronic for you. Right?

13 DIRECTOR HARRIS: Yes, but I would
14 need to have a mid-day meeting if we meet on the
15 19th, 21st, or (not understandable.)

16 I would need a noon meeting.

17 On the 27th I could meet in -- in the
18 evening, but not until (not understandable).

19 Give me one second. I'm pulling up
20 -- on -- on the 27th I could meet, realistically,
21 no earlier than seven p.m.

22 So, 19, 21 and 26th I could do a noon
23 day meeting (not understandable).

24 On the 27th, I (not understandable)
25 seven p.m. And on the (not understandable) eight

1 p.m.

2 Hold on.

3 And I can also do the -- well, eight
4 p.m. the --

5 DIRECTOR GANS: You said the 21st
6 would be noon?

7 DIRECTOR HARRIS: Yes.

8 DIRECTOR GANS: All right. Let's do
9 a noon --

10

11 DIRECTOR HARRIS: (not understand-
12 able)

13 DIRECTOR GANS: -- a noon meeting on
14 the 21st, Closed.

15 So, --

16 DIRECTOR HARRIS: Okay.

17 DIRECTOR GANS: -- I'm gonna review
18 those.

19 On the 1st, an Open Meeting at seven
20 p.m.

21 On the 5th, a Closed Meeting at 5:30
22 P.M.

23 On the 15th, an Open Meeting at seven
24 p.m.

25 And on the 21st, a Closed Meeting at

1 noon.

2 Yes?

3 MS. DEPEW: We're also in need of a
4 Pension Meeting, during February, --

5 DIRECTOR GANS: Okay.

6 MS. DEPEW: -- to do the contribu-
7 tion and the drop.

8 DIRECTOR GANS: You're right. We
9 said we'd do that in January and we didn't do it.

10 MS. DEPEW: Correct.

11 DIRECTOR GANS: So, in order to have
12 all of the Directors present, we need to do that
13 the week -- one of the first three weeks. One of
14 the first three weeks, in the meeting.

15 How about the -- the 5th?

16 If we do that at the 5th, following
17 the Closed Meeting.

18 Does that work for you, Robin?

19 DIRECTOR HARRIS: Yes.

20 DIRECTOR GANS: Okay. We need to
21 make sure the other pension members can make it.

22 So, let's make first choice after the
23 Closed meeting on the 5th; the second choice would
24 be after the Open Meeting on the 15th.

25 If you'd let everyone know.

1 Make sure the attorney can attend,
2 also.

3 MS. DEPEW: I will.

4 DIRECTOR GANS: Okay.

5 MS. DEPEW: I'll start the corres-
6 pondence.

7 DIRECTOR GANS: Got it.

8 All right. Is there any other New
9 Business?

10 CHIEF SPIEGEL: I need to --

11 DIRECTOR HARRIS: I have --

12 CHIEF SPIEGEL: -- back-up --

13 DIRECTOR HARRIS: -- none.

14 CHIEF SPIEGEL: -- to the Trea-
15 surer's Report, Rick.

16 DIRECTOR GANS: All right.

17 CHIEF SPIEGEL: Just for your
18 information, the check for \$52,467.75 to Tech
19 Electronic's; you've approved that check, but
20 we're gonna hold that check.

21 There's still some glitches in the
22 system that need to be corrected, before we
23 disburse the check, if that approve --

24 DIRECTOR GANS: Are we experiencing
25 those glitches right now?

1 CHIEF SPIEGEL: Well, we haven't (not
2 understandable).

3 DIRECTOR GANS: Okay. I think our
4 sound in here needs to be worked on, as well.

5 We're getting there.

6 It's an improvement, but we have a
7 way's to go.

8 Well, at this point, we're actually
9 holding all of the checks until we get a second
10 Director to actually sign them.

11 Oh. Okay. You're right.

12 And they've been approved.

13 All right. Is there any other New
14 Business?

15 (No response.)

16 DIRECTOR GANS: All right.

17 Hearing none, is there any Unfinished
18 Business?

19 (No response.)

20 DIRECTOR GANS: Hearing none, I will
21 make a motion to adjourn.

22 DIRECTOR HARRIS: Second.

23 DIRECTOR GANS: All in favor?

24 DIRECTOR HARRIS: Aye.

25 DIRECTOR GANS: Aye.

1 We are adjourned and we are off the
2 record.

3 (Whereupon, the meeting was adjourned at
4 7:20 P.M. as described above.)

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C E R T I F I C A T E

I, Virginia L. Long, Notary Public and professional court reporter, within and for the State of Missouri, County of St. Charles, do hereby certify that there came before me at that time and in that place first aforesaid, those persons and matters herein described and has been transcribed into typewritten form and is now herewith returned.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 18th day of January, 2018.

My commission expires June 23, 2020.

Notary Public within and
for the State of Missouri